

July 1, 1999

CLASS SPECIFICATION

SAN DIEGO CITY CIVIL SERVICE COMMISSION

ENGINEERING TRAINEE

DEFINITION:

Under immediate supervision, to perform entry level subprofessional engineering or drafting work; and to perform related work.

*** EXAMPLES OF DUTIES:**

- Performs simple map and plat preparation and maintenance drafting;
- Checks the location of water and sewer lines and services and enters them on maps;
- Files and searches files for maps and related documents;
- Acts as rear chain holder in a survey party;
- Drives survey stakes and clears brush;
- Takes measurements with cloth or metal taps; records field notes, sets and marks grade stakes, hubs, turning points, and bench marks;
- Assists in routine field traffic investigations and traffic counts.

MINIMUM QUALIFICATIONS:

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Announcement for updated minimum qualifications.

No specific education or experience is required.

- * **EXAMPLES OF DUTIES** performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.